

STUDENTS' HANDBOOK



APPLIED LINGUISTICS DEPARTMENT

GRADUATE SCHOOL

YOGYAKARTA STATE UNIVERSITY

2019

ACKNOWLEDGEMENT

This handbook aims to ease the Applied Linguistics Students to know the objectives and the history of Applied Linguistics Department, either in academic or non academic aspects. This handbook will not successfully arranged if there is no cooperation of the team. This has been updated in each year, based on the latest version.

Yogyakarta, 2019
Head of Applied Linguistics Department

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CHAPTER I

INTRODUCTION

A. Objectives and Regulations

This is a 2018 edition academic student handbook which is the updated version of the previous one released in 2017. It aims at guiding the academicians of Applied Linguistics Department, Graduate School of Yogyakarta State University. The student handbook is written by considering some regulations presented as follows.

1. *Undang-Undang Republik Indonesia Nomor 20 Tahun 2003 tentang Sistem Pendidikan Nasional;*
2. *Undang-Undang Republik Indonesia Nomor 14 Tahun 2005 tentang Guru dan Dosen;*
3. *Undang-Undang Republik Indonesia Nomor 12 tahun 2012 tentang Pendidikan Tinggi;*
4. *Peraturan Pemerintah Republik Indonesia Nomor 37 Tahun 2009 tentang Dosen;*
5. *Peraturan Presiden Republik Indonesia Nomor 8 Tahun 2012 tentang Kerangka Kualifikasi Nasional Indonesia (KKNI);*
6. *Keputusan Menteri Pendidikan Nasional Republik Indonesia Nomor 232/U/2000 tentang Pedoman Penyusunan Kurikulum Pendidikan Tinggi dan Penilaian Mahasiswa;*
7. *Keputusan Menteri Pendidikan Nasional Republik Indonesia Nomor 045/U/2002 tentang Kurikulum Inti Pendidikan Tinggi;*
8. *Peraturan Menteri Pendayagunaan Aparatur Negara dan Reformasi Birokrasi Republik Indonesia Nomor 46 Tahun 2013 tentang Perubahan Atas Peraturan Menteri Pendayagunaan Aparatur Negara dan Reformasi Birokrasi Nomor 17 Tahun 2013 tentang Jabatan Fungsional Dosen dan Angka Kreditnya;*
9. *Peraturan Menteri Pendidikan dan Kebudayaan Republik Indonesia Nomor 73 Tahun 2013 tentang Penerapan Kerangka Kualifikasi Nasional Indonesia (KKNI) Bidang Pendidikan;*
10. *Keputusan Menteri Pendidikan dan Kebudayaan Republik Indonesia Nomor 360/E/O/2014, dan 434/E/O/2014 tentang Izin Penyelenggaraan Program-program Studi Baru pada Universitas Negeri Yogyakarta;*
11. *Peraturan Menteri Riset, Teknologi, dan Pendidikan Tinggi Nomor 44 Tahun 2015 tentang Standar Nasional Pendidikan Tinggi;*

12. *Peraturan Menteri Pendidikan dan Kebudayaan Republik Indonesia Nomor 50 Tahun 2014 tentang Sistem Penjaminan Mutu Pendidikan Tinggi;*
13. *Peraturan Menteri Pendidikan Nasional Republik Indonesia Nomor 63 Tahun 2009 tentang Sistem Penjaminan Mutu Pendidikan;*
14. *Surat Direktur Pembelajaran dan Kemahasiswaan Ditjen Dikti Kemendikbud Nomor 2300/E3/2014 tertanggal 28 Mei 2014 tentang Perubahan Nomenklatur Program Studi;*
15. *Surat Edaran Menteri Riset, Teknologi, dan Pendidikan Tinggi Republik Indonesia Nomor 01/M/ST/V/2015 tentang Evaluasi Peraturan Menteri Pendidikan dan Kebudayaan Butir 3.a;*
16. *Peraturan Rektor Universitas Negeri Yogyakarta Nomor 22 Tahun 2014 tentang Standar Mutu Universitas Negeri Yogyakarta;*
17. *Peraturan Rektor Universitas Negeri Yogyakarta Nomor 05 Tahun 2015 tentang Kode Etik Dosen Universitas Negeri Yogyakarta;*
18. *Peraturan Rektor Universitas Negeri Yogyakarta Nomor 13 Tahun 2015 tentang Peraturan Akademik Universitas Negeri Yogyakarta;*
19. *Peraturan Rektor Universitas Negeri Yogyakarta Nomor 15 Tahun 2017 tentang Publikasi Karya Ilmiah Hasil Penelitian Mahasiswa Program Magister (S-2) dan Program Doktor (S-3) Program Pascasarjana Universitas Negeri Yogyakarta;*
20. *Peraturan Rektor Universitas Negeri Yogyakarta Nomor 16 Tahun 2017 tentang Penguji Tesis Program Magister (S-2) dan Disertasi Program Doktor (S-3) Program Pascasarjana Universitas Negeri Yogyakarta.*

B. History and Development of Applied Linguistics Department, Graduate School of UNY

Applied Linguistics Department was established on 6th of August, 2001. In the development of Applied Linguistics Department, Graduate School of YSU, it was started from the pure linguistics, which focused on all aspects of language as a system. However, as its developmeny, Applied Linguistics Department has had three concentrations now, such as Foreign Language Education, Literary Education, and Translation. Therefore, The vision of Applied Linguistics Study Program are to become a superior, creative, and innovative study program in in Language Education, Literary Education, and Translation based on its applications in rational, transparent, and formal procedures, based on the accountability. Also, the graduates of Applied Linguistics Department can conduct

language learning, literary learning, translation learning, and can be a translator / interpreter. The graduates of Applied Linguistics Department will be a Master of Education (M.Pd.) or Master of Humanities (M.Hum.).

C. Vision and Mission of Applied Linguistics Department

VISIONS

The vision of Applied Linguistics Study Program are to become a superior, creative, and innovative study program in education, research, and development in applied linguistics in Southeast Asia through a synergistic culture system, according to the piety, independence, and intellectual values.

MISSIONS

The missions of Applied Linguistics study program are as follows:

1. Conducting the lectures of applied linguistics in several concentrations such as Language Education, Literary Education, and Translation in academic and educational settings.
2. Conducting applied linguistics research in Language Education, Literary Education, and Translation.
3. Conducting a community service based on the theories of applied linguistics in language education, literary education and translation.
4. Conducting education management in Language Education, Literary Education, and Translation based on its applications in rational, transparent, and formal procedures, based on the accountability.
5. Developing new ideas in Applied Linguistics, such as Language Education, Literary Education, and Translation as the contribution to the science and education world.

CHAPTER II

MASTER/DOCTORAL PROGRAM IN APPLIED LINGUISTICS DEPARTMENT

A. History and Development of the Program

Applied Linguistics Program was established on 6th of August, 2001. In the development of Applied Linguistics Program, Graduate School of YSU, it was started from the pure linguistics, which focused on all aspects of language as a system. However, as its development, Applied Linguistics Program has had three concentrations now, such as Foreign Language Education, Literary Education, and Translation. Therefore, The vision of Applied Linguistics Study Program are to become a superior, creative, and innovative study program in Language Education, Literary Education, and Translation based on its applications in rational, transparent, and formal procedures, based on the accountability. Also, the graduates of Applied Linguistics Department can conduct language learning, literary learning, translation learning, and can be a translator / interpreter. The graduates of Applied Linguistics Department will be a Master of Education (M.Ed.) or Master of Humanities (M.Hum.).

B. Vision, Mission and Objectives of the Program

VISIONS

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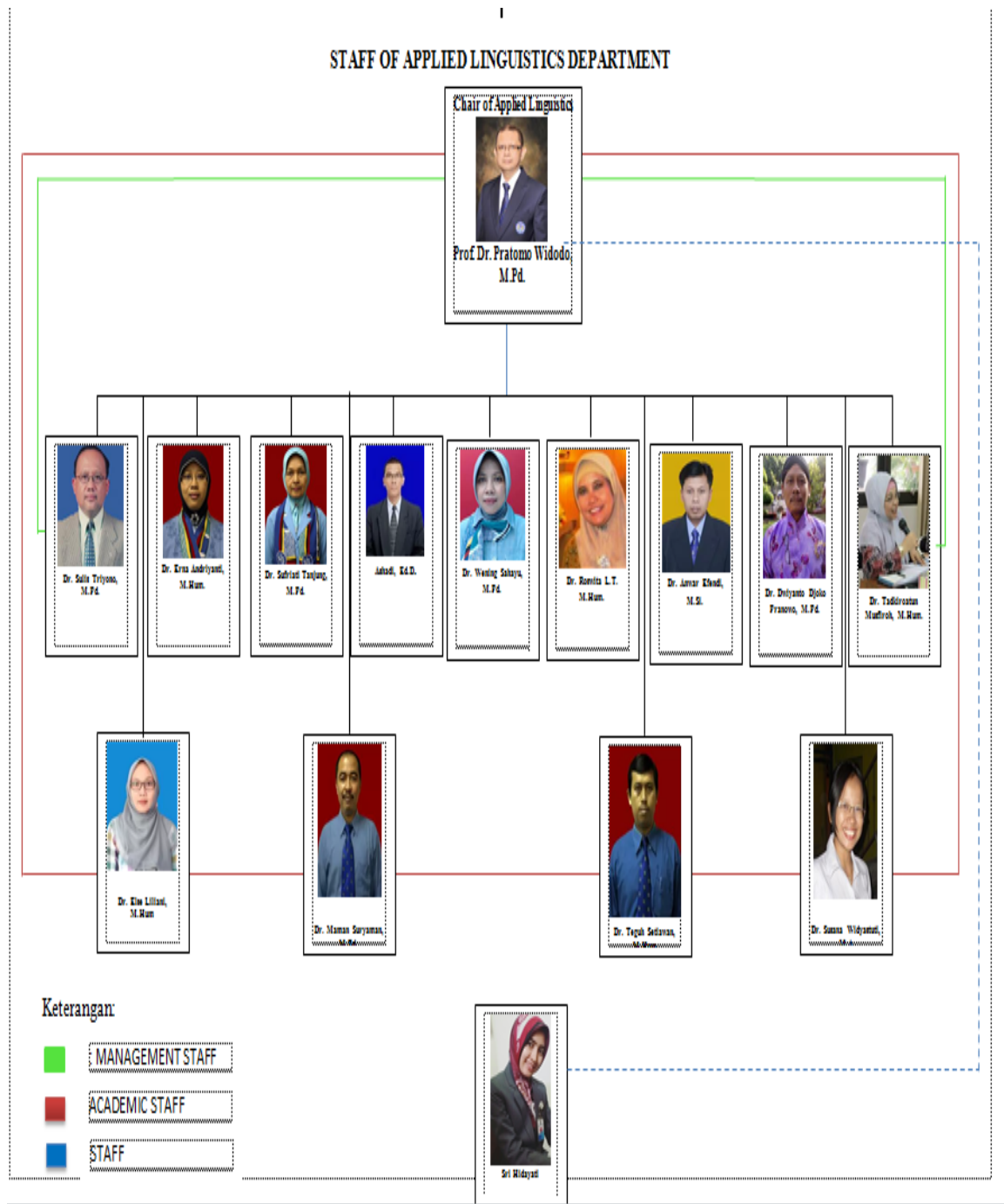
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9. Conducting education management in Language Education, Literary Education, and Translation based on its applications in rational, transparent, and formal procedures, based on the accountability.
10. Developing new ideas in Applied Linguistics, such as Language Education, Literary Education, and Translation as the contribution to the science and education world.

C. Organizational Structure



D. List of Lecturers and the Courses

No.	Code	Courses	SKS / Semester	Advisor
I. GENERAL COURSES				
1.	PAS8201	Philosophy of Science	I / 2	Dr. Dra. Wening Sahayu, M.Pd.
2.	PAS8302	Research Metodology	I / 3	1. Prof. Dr. Drs. Zamzani, M.Pd. 2. Prof. Dr. Dra. Endang Nurhayati, M.Hum.
3.	PAS8203	Statistics	II / 2	1. Dr. Drs. Dwiyanto Djoko Pranowo, M.Pd. 2. Prof. Dr. Drs. Burhan Nurgiyantoro, M.Pd.
II. EXPERTISE COURSES				
A. EXPERTISE COURSES OF STUDY PROGRAM				
4.	LIT8301	Linguistics Theories	I / 3	1. Prof. Dr. Drs. Pratomo Widodo, M.Pd. 2. Dr. Drs. Teguh Setiawan, M.Hum. 3. Dr. Tadkiroatun Musfiroh, S.Pd., M.Hum. 4. Erna Andriyanti, S.S., M.Hum., Ph.D.
5.	LIT8302	Literary Theories	I / 3	1. Dr. Dra. Widyastuti Purbani, M.A. 2. Dr. Else Liliani, S.S., M.Hum. 3. Dr. Dra. Wiyatmi, M.Hum.
6.	LIT8303	Critical Discourse Analysis	II / 3	1. Prof. Dr. Drs. Suhardi, M.Pd. 2. Dr. Drs. Sulis Triyono, M.Pd.
7.	LIT8304	Corpus Linguistics	II / 3	1. Prof. Dr. Drs. Pratomo Widodo, M.Pd. 2. Dr. Drs. Teguh Setiawan, M.Hum.
8.	LIT8205	Writing Scientific Paper	III / 2	1. Dr. Drs. Sulis Triyono, M.Pd. 2. Ashadi, S.Pd., M.Hum., Ed.D.
9.	LIT8306	Thesis Proposal	III / 3	1. Dr. Drs. Teguh Setiawan, M.Hum. 2.
10.	LIT8607	Thesis	IV / 6	Tim
B. COURSES BASED ON CONCENTRATION				
1. Foreign Language Education (M.Pd.)				
11.	LIT8208	Foreign Language Studies	I / 2	Prof. Dr. Margana, M.Hum., M.A.
12.	LIT8209	Second Language Acquisition	I / 2	Prof. Dr. Drs. Pratomo Widodo, M.Pd.
13.	LIT8210	Curriculum and Learning Materials for Foreign Language Education	II / 2	Dr. Drs. Dwiyanto Djoko Pranowo, M.Pd.

14.	LIT8211	Assessment of Foreign Language Education	II / 2	Dr. Drs. Dwiyanto Djoko Pranowo, M.Pd.
15.	LIT8212	Seminar on Foreign Language Education Problems	II / 2	Prof. Drs. Sugirin, M.A., Ph.D.
2. Literary Education (M.Pd.)				
16.	LIT8213	Literary Education Studies	I / 2	Dr. Else Liliani, S.S., M.Hum.
17.	LIT8214	Literary Education Methodology	I / 2	Dr. Drs. Maman Suryaman, M.Pd.
18.	LIT8215	Curriculum and Literary Learning Materials	II / 2	Dr. Else Liliani, S.S., M.Hum.
19.	LIT8216	Assessment of Literary Education	II / 2	Prof. Dr. Drs. Burhan Nurgiyantoro, M.Pd.
20.	LIT8217	Seminar on Literary Education Problems	II / 2	Dr. Drs. Anwar Effendi, M.Si.
3. Translation (M.Hum.)				
21.	LIT8218	(Translation Studies	I / 2	Susana Widyastuti, S.S., M.A., Ph.D.
22.	LIT8219	Translation Methodology	I / 2	Dr. Dra. Sufriati, M.Pd.
23.	LIT8220	Translational Text Analysis	II / 2	Dr. Drs. Teguh Setiawan, M.Hum.
24.	LIT8221	Translation Assessment	II / 2	Dr. Dra. Sufriati, M.Pd.
25.	LIT8222	Seminar on Translation Problems	II / 2	Erna Andriyanti, S.S., M.Hum., Ph.D.

CHAPTER III

ACADEMIC ADMINISTRATION

A. Registration of the Applied Linguistics Students of YSU

The registration is a must for all of the students candidates and students of the Applied Linguistics Graduate School of YSU in the beginning of the semester periodically. It is done by completing the semester study plan. They also need to get the permission from their academic advisors. Every student will be stated as active after doing the registration which includes:

1. Paying the school tuition

The payment can be done in the appointed bank based on the schedule set. In the receipt, there will be PIN (Personal Identification Number) to update data.

2. Updating the data

The process of updating the data can be done online via registrasi.uny.ac.id by completing the data required. If there is a problem with the registration, students are required to contact the registration office of YSU in the rectorat building.

3. Enrollment Courses

The process of completing the semester study plan has to be done online via siakad2013.uny.ac.id after the updating process is done. The lectures will appear based on the semester on each study program curriculum. If a student does not complete the semester study plan, the score of the subjects in that semester cannot be processed. The time for the completeness has been set, so if there is a problem related to it, the students are required to contact the academic staff of the Graduate School of YSU.

B. Academic Advisor

The academic advisors are lecturers of Applied Linguistics Department who are appointed and given some responsibilities by the Graduate School of YSU to supervise some students during their study in order to finish the study smoothly. Every academic advisor guides and assists students. They are appointed by the Director of the Graduate School.

The roles of academic advisors include guiding, assisting in planning the study and taking the courses in each semester, giving explanations to the students about academic problems and how to solve them, giving permissions to enroll some courses, giving

explanations about theses or dissertation titles, monitoring the students during their study, and reporting their development to the Head of study program.

C. Academic Leave

Master's and doctoral degree students are allowed to take academic leave with some conditions below.

1. The Conditions for the Academic Leave

- a. Students have to go through at least a semester, at least 10 credits and get grade point average at least 3.00.
- b. Students are not scholarship recipients.
- c. Students are not exceeding the limit of college leave number.

2. Permissions/Rights for the Leave

- a. The academic leave is not counted in the study period and students are not required to pay the tuition fees.
- b. The length of the leave allowed is two semesters during the study.
- c. Students who do not register at the beginning of the semester will be automatically processed as leaving the semester.
- d. The automatic academic leave is given maximally twice during the study to students who still have the permissions/rights for the leave.
- e. Students who are in their academic leave do not have any right to get academic services and use academic facilities.
- f. Students who have already registered can propose for an academic leave and cancel the study plan. However, the tuition fee cannot be refunded.
- g. If the students who have taken the leave twice in two consecutive semesters do not register on the next semester, so the semesters they have taken a leave will be counted in the study period. Students will have to register themselves and pay the tuition fees for the previous semester and the next one.
- h. Students who have taken academic leaves for two consecutive semesters and do not register in the next two semesters will be stated as stepping down and will get a letter stating that he/she has ever studied in the university.

3. Academic Leave Procedure

Submission for the college leave is done online via eservice.uny.ac.id using the procedure set and will be submitted when the semester starts based on the schedule.

D. Administration of Subject Scores

The scoring system of the learning process result for every subject is done by every lecturer online via siakad2013.uny.ac.id. Each lecturer is responsible for the legitimacy of the score uploaded via siakad2013.uny.ac.id.

The Applied Linguistics students of YSU or the parents/guardians can see the score of the result every semester and the study result form online via siakad2013.uny.ac.id.

E. Administration of Faculty Graduation

1. Requirements for the faculty graduation are listed as follows.

- a. The students have passed the examination.
- b. The students have paid the school tuition.
- c. The students do not borrow any book at the university and the Graduate School library.
- d. The master's students have scored at least 450 in Pro-TEFL 475 for the doctoral students issued by the Language Center of YSU.
- e. The students have uploaded pictures required.
- f. The students have validated the certificate.
- g. The students have registered for the faculty graduation as well as the graduation online via siakad2013.uny.ac.id.
- h. The students have fulfilled other requirements set by the Graduate School of YSU.

2. Things the students must fulfill related to the faculty graduation:

- a. The students are required to attend the process of faculty graduation.
- b. If the students cannot attend the process in the month required, they should attend the next period one.
- c. The students are stated as graduated based on the Letter of Decree issued by the Director of the Graduate School.

3. The process of Faculty Graduation

- a. The schedule for the faculty graduation is set by the Graduate School of YSU and is done once a month.
- b. The day/date of the faculty graduation is stated as the date of the graduation.

F. Graduation Administration

The university graduation is held based on the academic calendar. The students will be given their certificate and transcript of the score. The procedure and process of the graduation are arranged by the academic staff of YSU.

G. Administration of the Applied Linguistics Alumni

The alumni of master's program and doctoral program of the Applied Linguistics Department. Graduate School will automatically become the members of YSU Alumni Association. The registration for the membership is done online via alumni.uny.ac.id.

CHAPTER IV
THE MECHANISM OF EDUCATION IMPLEMENTATION
AND ASSESSMENT SYSTEM

A. Pre-Lecturing Activities and the Study Program Introduction

In the beginning of an academic year, students who are admitted in every study program of the Graduate School have to attend an orientation activities. The activities are in the form of lectures and discussions led by the staff of the Study Program and Graduate School. The Graduate School staff will give some explanations related to general, academic, administration and financial knowledge of the Graduate School of YSU. Meanwhile, the study program staff will give explanations about the lectures, library, laboratory, the Graduate School Family of YSU, YSU Alumni Association and the academic policies. Beside students' orientation, at the beginning of an academic year, there will be a general lecturing discussing some actual topics. The speakers will likely be from outside the campus.

B. Matriculation Program

Matriculation program has to be given to the freshmen of the Applied Linguistics Department, Graduate School whose educational background are not linear to the one taken in the Graduate School of YSU. The purpose of the program is to give knowledge about educational knowledge and to make the knowledge of those students joining the program equal to the one whose under graduate program is already equal. The program is hoped to give understanding and knowledge based on the study program chosen.

Students who can join this program have to fulfill some requirements. They are presented as follows.

1. They have been admitted as the new students/freshmen.
2. They have done the administration registration based on the policies and regulation.
3. They should take matriculation subject which is set by the study program.

The Matriculation Program is done by following these procedures.

1. The matriculation subject has six until 12 credits.
2. The number of subject for the matriculation program is based on the need of the study program.

3. The credits of the subjects are not counted as subject credits in the study program curriculum.

C. Education Implementation

1. Study Period

Master's program has a minimum of 36 credits/SKS with a maximum of eight semesters to finish. Meanwhile, the doctoral program has a minimum of 42 credits/SKS with a maximum of 14 semesters to finish.

2. The Structure and Process of Teaching and Learning

The lectures are done in credits system. The number of the teaching and learning process in the classroom is 16 times, including the midterm and final examination of the semester. The structure and time allocation of the teaching and learning process needed for a meeting are presented as follows.

- a. Lectures, tutorials, and responsiveness, which consist of:
 - 1) 50 minutes of teaching and learning process in the classroom once a week during the semester;
 - 2) 60 minutes for working on structured assignments per week during the semester; and
 - 3) 60 minutes for working on individual assignments per week during the semester.
- b. Seminars or other typical lectures include:
 - 1) 100 minutes of teaching and learning process once a week per semester;
 - 2) 70 minutes of independent learning
- c. Learning in the form of practicums, studio practices, mechanical practices, field practices, research, society service works and some other typical activities for 170 minutes per week in one semester, including for responsiveness and report writing.
- d. Students are required to attend the teaching and learning process at least 75% of it.
- e. Students who do not fulfill the 75% of the requirement are not allowed to have the final examination at the end of the semester and will be given score "E".
- f. The absence of students due to sickness or completing some tasks which are supported by letters which can be accounted for is counted as present.
- g. Lecturers who have not fulfilled the number of required meetings have to conduct make-up classes or substitute activities.

3. In-Between Semester Program

This program aims at giving opportunities to students to finish their study as soon as possible by taking some subjects offered in this program. The semester runs from July until August or about eight weeks and 16 meetings including midterm and final examination. In-between semester program is conducted with these procedures.

- a. The study programs with special considerations can conduct particular lectures in the in-between semester.
- b. Subjects offered have not been taken and the students taking it should get a GPA at least 3.00.
- c. The number of credits taken by students is seven credits.
- d. Subjects of the lectures chosen by the study program should be approved by the Director of the Graduate School of YSU.
- e. Students take and put the subjects in the study plan of the in-between semester.
- f. Students do not take academic leave when the semester runs.
- g. The number of students who can take the subjects in the semester is decided by the Director of the Graduate School of YSU.

4. The Program of Cross Study Programs

Students are allowed to take the program as long as they get the permit from their study program. The program includes supplementary lectures and sit in. The requirements and procedures are presented as follows.

a. Supplementary Lecture Program

- 1) Students has to fill the study plan with the subjects taken.
- 2) Students have got the permission from the study program.
- 3) Students have to attend the 16 meetings and the assignments given by the lecturers.

b. Sit in Program

This program is for students who want to get more knowledge and attend the lectures outside the semesters set by the study program with these following procedures.

- 1) Students do not have to fill the study plan;
- 2) They get permissions from the study program;
- 3) They get permissions from the lecturers;
- 4) They have to attend all the lectures and complete the assignments just like the regular students in the semester;

- 5) They are not allowed to take the midterm and final examinations;
- 6) They will not be given any score/grade for the subject attended; and
- 7) They have to attend the complete lectures.

5. The Continuation Program of Doctoral Study Programs

For master's degree students of Applied Linguistics Graduate School of YSU who have great academic achievements and GPA at least 3.76 might get recommendations from two professors with linear titles or expertise. They also should fulfill the academic ethics and continue to the doctoral degree after at least get two semesters without graduating from the master's program first. However, before they can continue the study in the doctoral degree, they should finish the master's program first.

6. University Transfer Program

Students of other universities Graduate Schools can transfer to the Graduate School of YSU if they fulfill these requirements. They are listed as follows.

- a. Submitting the proposal of transferring to another university which is addressed to Rector of YSU and Director of the Graduate School as the influential by also mentioning the logic reasons for transferring
- b. The study period of the students have not ended.
- c. Getting the recommendation from the previous state university
- d. Study program accreditation of the previous state university has to be at least the same as the one in the Graduate School of YSU
- e. The transfer program is between the same study programs.
- f. There is still capacity for the students in the study program;
- g. Students have already taken the lectures at least 12 credits for the master's degree students and 15 credits for the doctoral degree students with a GPA at least 3.00.
- h. Subjects that have been taken are stated as passed and can be acknowledged as long as the curriculum of the study program still applied;
- i. Students are willing to take the equivalent subjects in the study program with at least 60% of the subjects;
- j. The number of credits and subjects taken is set by the Head of the study program which is stated in the letter of decree of the Director of the Graduate School of YSU.
- k. The students have already got the permission from the Rector of YSU based on the considerations of the Head of study program.

D. Learning Assessment and Learning Improvement Evaluation

Learning assessment is to assess the success of learning objectives set by the Graduate School of YSU. It is done following these following criteria.

1. Learning assessment principles are done in educative, authentic, objective, accountable and transparent which is integrated manner.
2. Learning assessment technique is done through observation, participation, performance, written test, oral test or questionnaires which are matched with the subject characteristics.
3. The assessment mechanism is done through several steps, including: planning, doing/implementing, giving feedbacks and documenting the assessment result.
4. The assessment process is done based on the semester study plan.
5. The assessment submission is realized in the form of numbers and letters.

The learning assessment of the master's degree is done through assessing the students' participation in the class, assignments, midterm test, final test and thesis writing. Then, the success assessment of the learning objectives of doctoral degree students is done through assessing the students' participation in the class, assignments, midterm test, final test, comprehensive test, dissertation proposal examination, dissertation feasibility test and final dissertation examination.

1. Learning Result Assessment

Students' learning result assessment for every subject is based on the students' performance including: students' presence and participation in the classroom, assignments completeness, midterm test and final test. The percentage for each part is decided by the lecturer.

Learning final assessment is stated into numbers that later are converted into letters. The assessment in the form of numbers is from 0 until 10, or from 0 until 100. Meanwhile, the assessment in the form of letters is using these following letters: A, A-, B+, B, B-. C+, C, C-, D, and E. The score conversion is presented as follows:

Table 1. Score Conversion

Score	Grade		Category
	Letters	Numbers	
100			
86 – 100	A	4,00	Excellent
81 – 85	A-	3,67	
76 – 80	B+	3,33	Very Good
71 – 75	B	3,00	
66 – 70	B-	2,67	
61 – 65	C+	2,33	Good
56 – 60	C	2,00	
41 – 55	D	1,00	Fair
0 – 40	E	0,00	Poor

2. The Evaluation of Learning Result Improvement

The learning improvement evaluation is done to identify the constraints faced during the learning process in order to plan the better, structured and systematic learning process. It is done to know the students' ability to finish their study. The evaluation of learning result improvement is done by following the requirements below.

- a. The first three semesters for masters' degree, having taken thesis proposal seminar subject, and Grade Point Average at least 3.00
- b. The first six semesters for doctoral degree, having taken the dissertation proposal seminar, and Grade Point Average at least 3.00
- c. For students stated as unable to finish the study is assumed as stepping down from the university and will be given a letter stated that they have studied at the university.

3. Thesis Examination

The thesis examination aims at measuring students' understanding and responsibility of the writing. The thesis examination assessment includes the content and presentation assessments with some elements of assessment, namely structure and logic of thinking in writing the thesis, the relevance of the theories and the thesis, theoretical argumentation in designing the conceptual framework, originality, methods, including the data collection and analysis techniques, the significance of the research result for the development of

science and technology, the clarity of the presentation and oral arguments and the use of standardized language.

Before being examined, the thesis draft should first be reviewed by a lecturer of the Graduate School of YSU who is appointed by the Director.

The board of examiners consists of four lecturers including a chairperson from the Graduate School staff or the study program, a secretary from the study program, an examiner who is also the supervisor and the main examiner appointed by the Deputy Director 1.

4. Dissertation Examination

a. Comprehensive Examination

Comprehensive examination is to assess the mastery in the field of expertise based on the study program and to measure the analytical ability and academic knowledge acquired by students during the time they attend the lectures in doctoral program in the Graduate School of YSU. Besides, the comprehensive examination is to know the conceptual reasoning and the result of actual formulation including the basic problem in the field of expertise. The requirements to have a comprehensive examination are listed as follows.

- a. Having taken all the subjects in the doctoral program except the dissertation
- b. Holding GPA at least 3.00
- c. Having passed English subject at least equal to TOEFL score of 475
- d. Getting B- score no more than a subject
- e. The comprehensive examination score has only two criteria, namely “pass” and “fail.”
- f. For those who fail the examination, they have to repeat it during the semester.

b. Dissertation Proposal Examination

The dissertation proposal examination is the final writing step in the doctoral degree as the preparation for the dissertation research preparation. The requirements to have the proposal examination are: (a) registered as an active student; (b) students who have passed the proposal examination subject; (c) the proposal has been approved by the supervisor and (d) the proposal has gone through a similarity test with a maximum similarity level of 20%.

The board of examiners for the dissertation proposal consists of six lecturers, including a chairperson from an officer of the Graduate School or a lecturer from the study program, a secretary from the study program, an examiner who is also the main supervisor

from the study program, another examiner who is also another supervisor, a main examiner (internal) from the study program, and an examiner II (internal) from the study program.

The dissertation proposal examination can be done in integrated ways by having an examination or a dissertation research instrument seminar or is done separately. The results are between three possibilities which are: (1) pass without revision, (2) pass with revision and (3) fail. Students passing the examination without any revision can continue to conduct the research. Those passing with revision should revise it first to continue to conduct the research. Meanwhile, those who fail the examination have to take another examination in order to be able to continue to conduct the research.

c. Dissertation Feasibility Test

Dissertation feasibility test aims at assessing the report of dissertation research result based on the Level 9 competence in Indonesian National Qualifications Framework. Before tested, the report draft should go through a similarity test and the result should not be more than 20%. Other requirement is that both supervisors should approve the draft. The feasibility test is done without the student's presence. The components of the test rated are: the originality of the dissertation, the relevance between the formulations of the problems and the research questions, the relevance between the research questions and the results, the relevance between the formulations of the problems and the conclusions, the fulfillment of the sources including journals and other references, and the grammatical accuracy.

The board of examiners consists of six lecturers including a chairperson/examiner from the staff of the Graduate School appointed by the director, a secretary/examiner who is also the supervisor, the main supervisor and three other examiners.

The results can be in three categories, they are: (1) pass with minor revision; (2) pass with major revision; (3) fail. "Pass with minor revision" is when the revision is not related to the research subject. "Pass with major revision" is when the revision is related to the research subject. Meanwhile, the draft is considered as fail when the dissertation does not fulfill its substance. The time for revising is decided by the examiners.

d. Dissertation Examination

The dissertation examination measures the ability and responsibility of doctoral program students about the process and results of the research dissertation. The examination is close in nature without the presence of other parties other than the students

and the board of examiners. The components of dissertation examination assessment includes the structure and logic of thinking in writing the thesis, the relevance of the theories and the thesis, theoretical argumentation in designing the conceptual framework, originality, methods, including the data collection and analysis techniques, the significance of the research result for the development of science and technology, the clarity of the presentation and oral arguments and the use of standardized language.

The board of examiners for the dissertation examination consists of six lecturers, including a chairperson/examiner from the staff of the Graduate School or a lecturer from the study program, a secretary/examiner from the study program, an examiner who is also the main supervisor from the study program, another examiner who is also another supervisor, a main examiner from the study program, and an examiner II from outside of the Graduate School of YSU. The time allocation is 120 minutes.

The results can be in three possibilities, namely “pass without any revision”, “pass with revision” and “fail”. Students who are stated as “pass with revision” have to revise the dissertation based on the suggestions and feedbacks from the board of examiners. They are given maximally four months to revise it. Meanwhile, those who are stated as fail have to retake the examination. The expense is the student’s responsibility. The time for revising and retaking the examination are decided by the board of examiners and written in the official record sheet signed by the student and the examiners.

e. Dissertation Examination

The final examination is open for all and aims at publishing the research results in a wider scientific forum. Students are allowed not to take examination if they have two journal’s published in reputable international journals acknowledged by the Ministry of Research, Technology and Higher Education. The components of dissertation examination assessment includes structure and logic of thinking in writing the thesis, the relevance of the theories and the thesis, theoretical argumentation in designing the conceptual framework, originality, methods, including the data collection and analysis techniques, the significance of the research result for the development of science and technology, the clarity of the presentation and oral arguments and the use of standardized language.

The board of examiners for the dissertation examination consists of six lecturers, including a chairperson/examiner from the staff of the Graduate School or a lecturer from the study program, a secretary/examiner from the study program, an examiner who is also the main supervisor from the study program, another examiner who is also another

supervisor, a main examiner from the study program, and an examiner II from outside of the Graduate School of YSU. The time allocation is 90 minutes.

The results can be in three possibilities, namely “pass without any revision”, “pass with revision” and “fail”. Students who are stated as “pass with revision” have to revise the dissertation based on the suggestions and feedbacks from the board of examiners. They are given maximally four months to revise it. Meanwhile, those who are stated as fail have to retake the examination. The expense is the student’s responsibility. The time for revising and retaking the examination are decided by the board of examiners and written in the examination record sheet signed by the student and the examiners.

5. Thesis and Dissertation Article Publication

The students of master’s and doctoral programs at the Graduate School of YSU are obliged to publish their theses and dissertations in the form of research articles following the guidelines outlined as follow:

- a. The student is obliged to publish his/her research article in a predetermined scientific journal as one of the graduation requirements.
- b. The master’s candidate has to publish his/her research article either in a national journal accredited by the Ministry of Research, Technology and Higher Education or a reputable international journal.
- c. The doctoral candidate should publish his/her research article in a reputable international journal.
- d. The student has to put his/her supervisor as the second author/writer, the institution (the Graduate School of YSU) and his/her official YSU email address on the published article.
- e. This article publication will be used as one of the requirements of the inauguration.

6. Examination Regulations

a. Administrative requirements

The students who will take an examination (thesis/dissertation defense) should fulfil the following requirements:

- 1) Being enrolled as an active student in the master’s or doctoral program;
- 2) Having passed all the required subjects;
- 3) Having passed the comprehensive test for the doctoral candidate;

- 4) Submitting a proposal or report on a thesis/dissertation research approved by the supervisor and the reviewer ratified by the director of the Graduate School; and
- 5) Submitting a letter of acceptance of thesis/dissertation article publication

b. Dress Code

The master's candidates defending their thesis are required to dress in formal attire (the top: a long-sleeved white shirt and a tie; the bottom: a long black trouser/skirt). The board of examiners can dress in formal or semi-formal attire, with/without a tie. The doctoral candidates defending their dissertation proposal also have to dress in formal attire. In their final dissertation examination, however, the doctoral candidates are required to dress in formal civil attire '*Pakaian Sipil Lengkap*' (PSL). Meanwhile, the board of examiners are required to wear academic gowns. For females, adjustments can be made to their formal attire.

c. Duration

The thesis examination lasts for 90 minutes. It consists of a thesis presentation by the master candidate (15 minutes), a question/comment session from the first examiner (20 minutes), a question/comment session from the second examiner (20 minutes), a question/comment session from the chairperson (10 minutes), a question/comment session from the secretary (10 minutes), and deliberation by the board of the examiners to decide the result (15 minutes).

The dissertation proposal examination and final examination lasts for 120 minutes each. It consists of a preliminary discussion (15 minutes), a dissertation presentation by the doctoral candidate (15 minutes), a question/comment session from the first examiner (20 minutes), a question/comment session from the second examiner (20 minutes), a question/comment session from the first supervisor (10 minutes), a question/comment session from the second supervisor (10 minutes), a question/comment session from the chairperson (10 minutes), a question/comment session from the secretary (10 minutes), and deliberation by the board of the examiners to decide the result (10 minutes). Meanwhile, the feasibility test lasts for 90 minutes.

E. Graduation Predicates

1. Master's Program

The master candidate is declared to have graduated after passing the final thesis examination with a cumulative Grade Point Average (GPA) of ≥ 3.00 within the required study period. The formula to calculate a cumulative GPA for master's programs is as follows:

$$\text{GPA} = \frac{\sum (\text{credit/SKS}) (\text{score})}{\sum \text{credit/SKS}}$$

Graduate predicates for master's students are determined based on the cumulative GPA, the score of the thesis examination, and the study period with the following types:

- a. A "cum laude" predicate is awarded to an eligible student with three criteria: (1) The cumulative GPA is ≥ 3.76 ; (2) The score of the thesis examination is A; and (3) The study period is no more than two years or 12 months.
- b. A "very satisfactory" predicate is awarded to an eligible student with three criteria: (1) The cumulative GPA is between 3.51 and 3.75; (2) The cumulative GPA is ≥ 3.75 , but the study period is more than two years or 12 months; and (3) The score of the thesis examination is less than A- (A minus).
- c. A "satisfactory" predicate is awarded to an eligible student with two criteria: (1) The cumulative GPA is between 3.00 and 3.50; (2) The score of the thesis examination is less than A- (A minus); and (3) The study period is more than two years or 12 months.

2. Doctoral Program

The doctoral candidate is declared to have graduated after passing the final dissertation examination with a cumulative Grade Point Average (GPA) of ≥ 3.00 within the required study period. The formula to calculate a cumulative GPA for doctoral programs is as follows:

$$\sum (\text{credit/SKS}) (\text{score})$$

$$\text{GPA} = \frac{\text{—————}}{\sum \text{credit/SKS}}$$

Graduate predicates for doctoral students are determined based on the cumulative GPA, the score of the dissertation examination, and the study period with the following types:

- a. A “cum laude” predicate is awarded to an eligible student with three criteria: (1) The cumulative GPA is ≥ 3.76 ; (2) The score of the dissertation examination is A; and (3) The study period is no more than four years or 48 months.
- b. A “very satisfactory” predicate is awarded to an eligible student with three criteria: (1) The cumulative GPA is between 3.51 and 3.75; (2) The cumulative GPA is ≥ 3.75 , but the study period is more than four years or 48 months; and (3) The score of the dissertation examination is less than A- (A minus).
- c. A “satisfactory” predicate is awarded to the student with two criteria: (1) The cumulative GPA is between 3.00 and 3.50; (2) The score of the thesis examination is less than A- (A minus); and (3) The study period is more than four years or 48 months.

CHAPTER V

SCHOLARSHIP AND CAMPUS FACILITIES

A. Scholarships for International Students

1. YSU Distinguished International Student Scholarship

YSU Distinguished International Student Scholarship is provided by Universitas Negeri Yogyakarta (YSU) for prospective international students from all countries in the world. It is awarded in the form of free tuition and credit fees.

2. Developing Countries Partnership Program on Scholarship

Developing Countries Partnership Program on Scholarship aims to improve cooperation and partnership among Non-Aligned Movement nations. It is awarded by the Indonesian government to students from developing countries of Non-Aligned Movement who wish to study at the Graduate School of YSU.

At the very beginning, this scholarship was only limited for students of master's programs. But since 2014, this scholarship is also available to students of doctoral programs. The recent recipients of this scholarship are students from the following countries: Thailand, Vietnam, Laos, Cambodia, Myanmar, Pakistan, Bangladesh, India, Srilangka, Korea, Ukraine, Azerbaijan, Uzbekistan, Turkey, Burundi, Ethiopia, Guyana, Kenya, Mali, Morocco, Nigeria, Madagascar, Suriname, Tanzania, Fiji, Papua New Guinea, Mexico, and Colombia. For more information about this scholarship, please visit <http://www.knb.dikti.go.id/>.

B. Campus Facilities

1. Computer Laboratory

The Graduate School has a computer laboratory with LAN Client-Server network and NT 4.0 Server which is adequate to support a number of academic activities and/or research studies. This laboratory has 48 computers divided into server computers (NT server and Internet Server), workstation computers for lecture activities, and technician computers. All of the workstation computers are connected to LAN network while technician computers are not connected to LAN network. This LAN network connects not only all the computers in the laboratory but also in all offices (including campus leader and study program management offices in the Graduate School) and all lecture rooms.

In addition, students of the Graduate School can access the Internet in the Computer Center (*Puskom UNY*). This computer center has a number of facilities to support information and communication technology based services including a training room, Blade-based Server, Storage System, gigabyte connection-based Core switch, Wireless Hotspot, IP PBX, a set of Video Conference, a data center room, connection to Local node INHERENT UGM 1Gbps, domestic Internet connection 30 Mbps, international Internet connection 90 Mbps, and Generator Set 120 Kva.

2. Study Program Laboratory

To support lecture activities, the Graduate School provides study program laboratories including the laboratory of Educational Research and Evaluation and the laboratory of Instructional Technology. Some study programs at the Graduate School also cooperate with undergraduate study programs to develop laboratories for instructional support.

3. Library

The library at the Graduate School plays an important role in learning processes. For that reason, the Graduate School develops this library by adding new collections annually. All academicians of the Graduate School are free to use the collections of books, research, journals, and magazines available in the library for improving the quality of teaching, research and community service. They can also use the university library and other libraries managed by the study programs and faculties in YSU.

4. Internet

The Graduate School provides students with internet service unit. This internet access is readily available for students in the computer laboratory and the library at the Graduate School. In addition, YSU also provides hotspots on campus with wireless access points which can be used by students for free.

5. Sport Facilities

Students of the Graduate School can make use of sport facilities provided by YSU to maintain and improve their fitness. The sport facilities include the following: an indoor tennis court, an outdoor tennis court, a fitness center, a basketball court, a football court, a *sepak takraw* court, a volleyball court, a table tennis court, a futsal court, a badminton

court, a swimming pool, an athletic arena, and a martial arts arena. Students can use these facilities in groups or together with their lecturers and/or campus staff. Members of Student Activity Units/Student Clubs of YSU are also welcome to use these sport facilities.

6. Other Support Services

The Applied Linguistics Department, Graduate School and/or YSU provides students with other facilities including places of worship, Technical Unit of Legal Aid and Consultation Service, Technical Implementation Unit of Guidance and Counseling Service, Health Service, Therapy Clinic at Faculty of Sport Sciences, and art facilities. These facilities are accessible to all students of the Graduate School.

CHAPTER VI
ACADEMIC MISCONDUCT AND PENALTIES

A. Types of Academic Misconduct

1. Minor Academic Misconduct

- a. Cheating and/or committing dishonest acts in completing academic assignments
- b. Helping or trying to help provide facilities and services (either intentionally or unintentionally) which can provoke cases of cheating

2. Moderate Academic Misconduct

- a. Impersonating another student in academic activities (either intentionally or unintentionally) and/or completing academic assignments for another student (either on their own initiative or being asked by someone to do so)
- b. Committing minor academic misconduct continuously
- c. Collaborating inappropriately with someone to commit moderate academic misconduct and/or asking someone to do so (either intentionally or unintentionally)

3. Major Academic Misconduct

- a. Plagiarising by copying and presenting one's ideas or materials as original work (either intentionally or unintentionally) against the rules of academic writing
- b. Illegally changing and/or falsifying names, signatures, grades or academic transcripts, graduate certificates, student identity cards, assignments, practicum reports, and other academic documents (either intentionally or unintentionally)
- c. Persuading or trying to persuade someone (either intentionally or unintentionally) by giving presents or threatening in attempts to influence or reverse academic grades.
- d. Delivering spoken and/or written remarks (either intentionally or unintentionally) to violate the dignity of the academic community members of the Graduate School of YSU including students, lecturers, administration staff and campus leaders.

B. Penalties for Academic Misconduct

1. Academic penalties for students

a. Penalties for minor academic misconduct

The penalties for minor academic misconduct include the following:

- 1) A severe reprimand (either spoken from the campus officers or written from the lecturers/heads of study programs/campus leaders at the Graduate School of YSU.
- 2) A mark deduction consistent with the level of misconduct and/or a fail result in an exam/lecture/academic activity conducted by a lecturer concerned (either under the command of the head of the study program or not)

b. Penalties for moderate academic misconduct

The penalties for moderate academic misconduct include the suspension of rights and privileges to take part in academic activities for a maximum of two semesters.

c. Penalties for major academic misconduct

The penalties for major academic misconduct include disenrollment and permanent expulsion from YSU. For plagiarism in particular, the penalties follow the Regulation of the National Education Minister of the Republic of Indonesia Number 17 year 2010 about the Prevention and Countermeasures of Plagiarism in Higher Education.

2. Disobedient students and their rights as YSU students

Students who do not complete their administrative registration and/or academic registration are considered disobedient. The disobedient students are not entitled to academic and administrative services from the Graduate School, YSU. In addition, those who do not complete their registration for two consecutive semesters (without taking study leave) will be considered withdrawn from college and will lose their status as a student of the Graduate School, YSU.

3. Study leave

Study leave is excluded from a study period. For that reason, a student is not liable to pay tuition fees during his/her study leave. The regulations of study leave at the Graduate School, YSU are outlined as follows.

- a. Study leave is granted for a student with the following requirements:
 - Having completed a study for a minimum of one semester with 10 credits/SKS and a GPA of 2.00 for bachelor's programs and diploma programs, and 3.00 for master's and doctoral programs
 - Not being registered as a scholarship recipient
 - Not exceeding the maximum duration of study leave

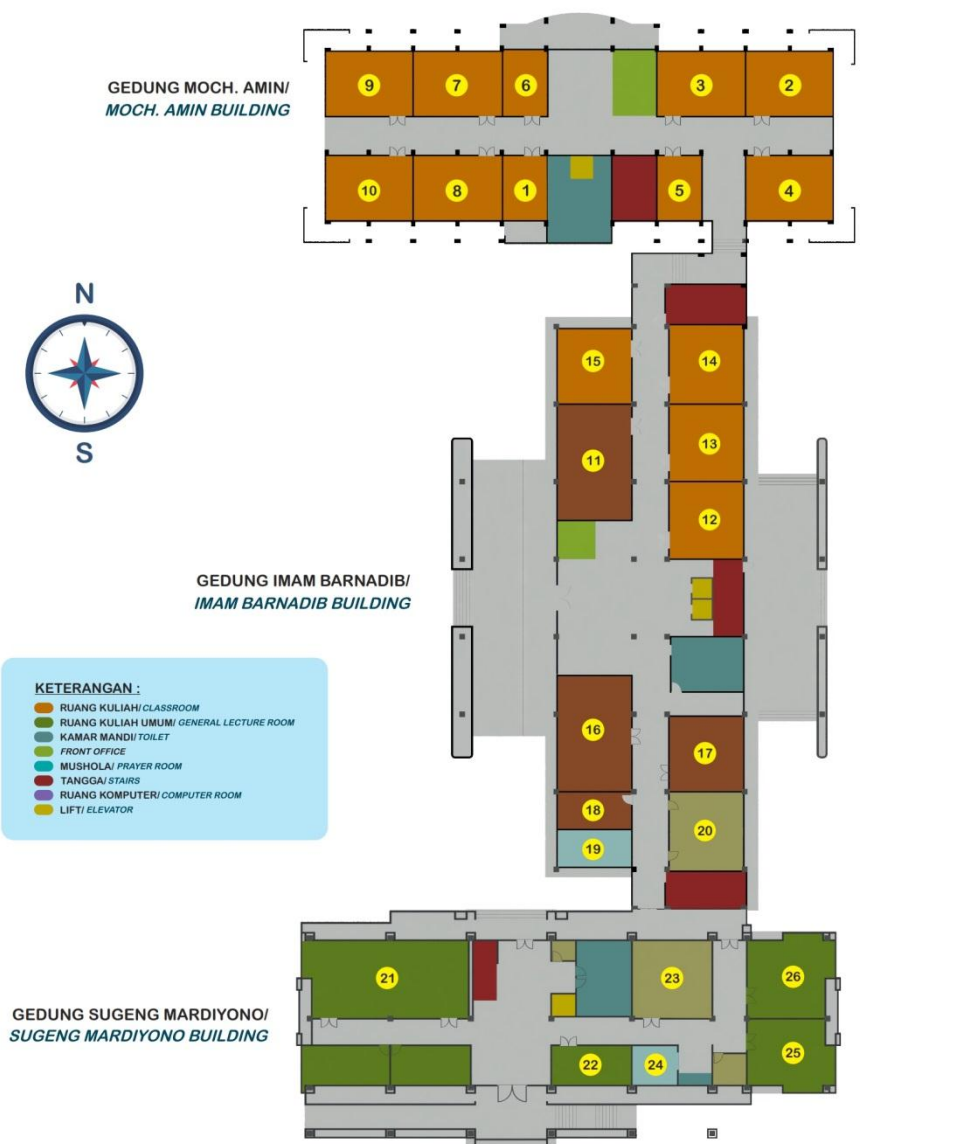
- b. The application for study leave is processed online with the following procedures:
 - The student logs into Academic Information System of YSU (SIAKAD) and select 'study leave' menu to input his/her data for study leave request.
 - The study leave request will be automatically sent to the Academic Advisor by email for approval.
 - The study leave request will be emailed to the Head of the Study Program and the Deputy Director for Academic Affairs of the Graduate School, YSU as an official notification.
 - The academic officer of YSU will process this study leave request for approval from the Rector.
 - The academic officer of YSU will email the study leave permit (signed by the Rector) to the student concerned and also its copy to the Academic Advisor, Head of Study Program and the Deputy Director for Academic Affairs of the Graduate School, YSU.

- c. Any student fails to pay tuition fees on time will be administratively withdrawn and therefore is directed to take study leave (this notification will be automatically given to the student concerned by the SIAKAD system and also to the Academic Advisor, the Head of the Study Program and the Deputy Director for Academic Affairs of the Graduate School, YSU).

- d. Study leave is granted twice in total for each student during a study period.

- e. If the student has paid tuition fees up front, he/she is still permitted to apply for study leave once the semester has started as long as he/she can provide reasonable circumstances (His/her study plan in the current semester will be cancelled but the tuition fees will not be refunded).

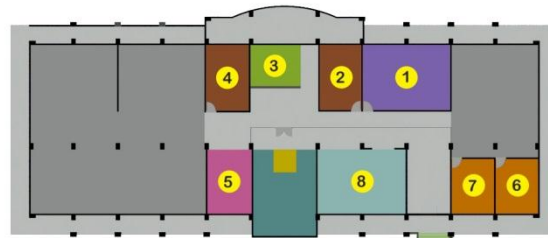
- f. The maximum duration of study leave for each study level at YSU is outlined below.
- Diploma program and degree transfer programs: two semesters
 - Bachelor's programs: four semesters
 - Master's and doctoral programs: two semesters
- g. The student can apply for study leave at the beginning of each semester.
- h. The student is permitted to take study leave consecutively for a total of two semesters.
- i. If the student has taken study leave for two consecutive semesters and does not re-enroll for the next semester, the entire semester he/she skips will be automatically counted in his/her study period.
- j. The student referred to in point i is liable to pay tuition fees of the previous semester and the following semester in which he/she will re-enroll.
- k. The student who has taken study leave for two consecutive semesters and does not re-enroll for the other two consecutive semesters is considered withdrawn from YSU.
- l. The student referred to in point k will be given an enrollment certification to certify his/her attendance at the Graduate School of YSU.



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| 1 I.01.1.01.09 R. KULIAH 1.10 / CLASSROOM 1.10 | 14 I.02.1.01.03 R. KULIAH / CLASSROOM |
| 2 I.01.1.01.01 R. KULIAH 1.11 / CLASSROOM 1.11 | 15 I.02.1.01.04 R. KULIAH / CLASSROOM |
| 3 I.01.1.01.02 R. KULIAH 1.12 / CLASSROOM 1.12 | 16 R. LAYANAN KEUANGAN/ OFFICE OF FINANCIAL AFFAIR |
| 4 I.01.1.01.03 R. KULIAH 1.13 / CLASSROOM 1.13 | 17 R. UMUM DAN PERLENGKAPAN/ ADMINISTRATION OFFICE |
| 5 I.01.1.01.12 R. KULIAH 1.14 / CLASSROOM 1.14 | 18 R. KASUBAG/ CHIEF OF ADMINISTRATION OFFICE |
| 6 I.01.1.01.04 R. KULIAH 1.15 / CLASSROOM 1.15 | 19 MUSHOLA/ PRAYER ROOM |
| 7 I.01.1.01.05 R. KULIAH 1.16 / CLASSROOM 1.16 | 20 RUANG TRANSIT DOSEN TAMU/ GUEST LECTURE TRANSIT ROOM |
| 8 I.01.1.01.08 R. KULIAH 1.17 / CLASSROOM 1.17 | 21 I.04.1.01.3 SMART CLASSROOM 3 |
| 9 I.01.1.01.06 R. KULIAH 1.18 / CLASSROOM 1.18 | 22 I.04.1.01.4 SMART CLASSROOM 4 |
| 10 I.01.1.01.07 R. KOORDINATOR KEUANGAN / FINANCIAL AFFAIR | 23 I.04.1.01.5 SMART CLASSROOM 5 |
| 11 R. LAYANAN AKADEMIK / ACADEMIC CENTER | 24 MUSHOLA / PRAYER ROOM |
| 12 I.02.1.01.01 R. KULIAH / CLASSROOM | 25 R. RAPAT 1 GEDUNG GLB / MEETING ROOM 1 GLB BUILDING |
| 13 I.02.1.01.02 R. KULIAH / CLASSROOM | 26 R. RAPAT 2 GEDUNG GLB / MEETING ROOM 2 GLB BUILDING |



GEDUNG MOCH. AMIN/
MOCH. AMIN BUILDING



GEDUNG IMAM BARNADIB/
IMAM BARNADIB BUILDING



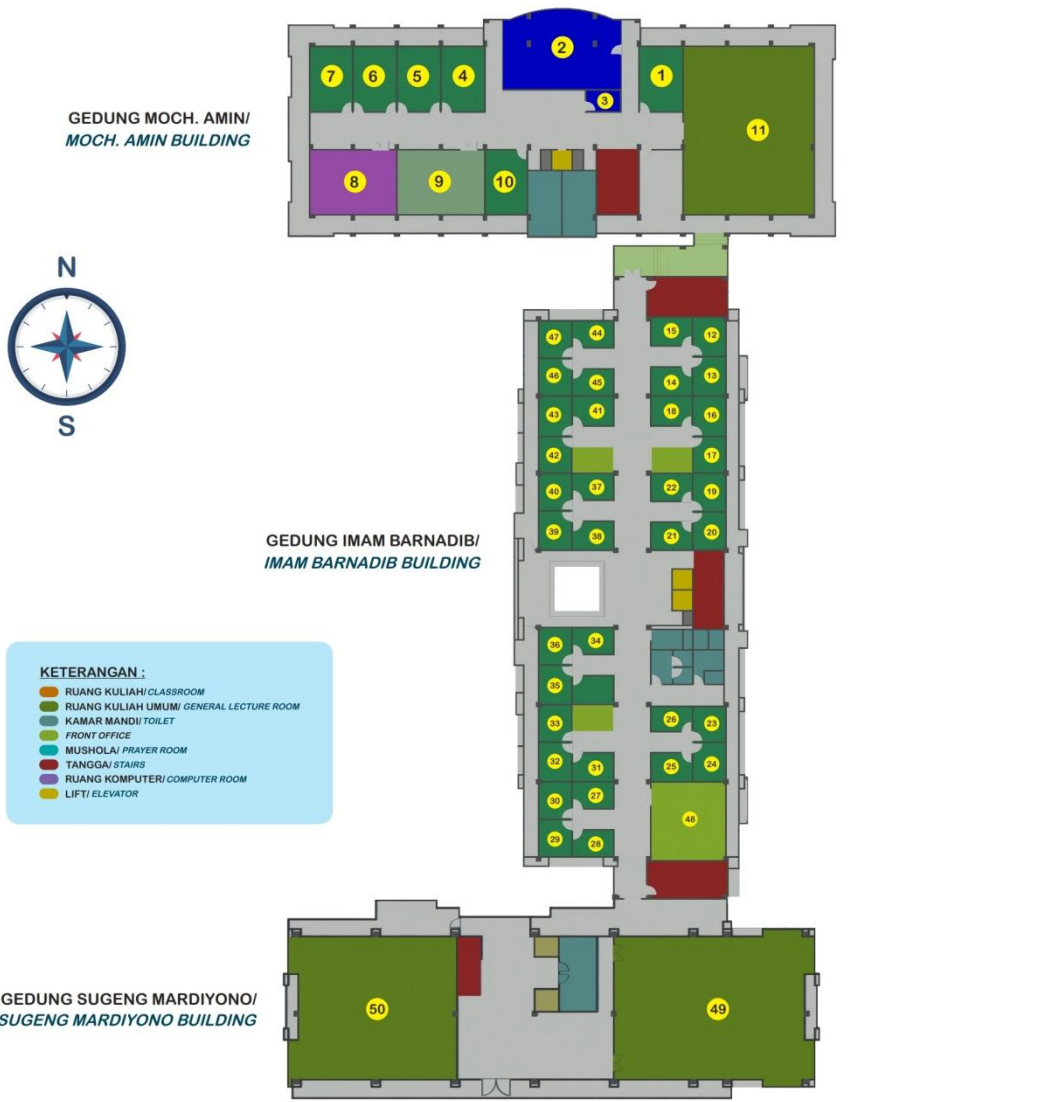
KETERANGAN :

- RUANG PIMPINAN/ DIRECTOR'S ROOM
- PERPUSTAKAAN/ LIBRARY
- RUANG KULIAH/ CLASSROOM
- RUANG KULIAH UMUM/ GENERAL LECTURE ROOM
- KAMAR MANDI/ TOILET
- FRONT OFFICE
- MUSHOLA/ PRAYER ROOM
- TANGGA/ STAIRS
- RUANG KOMPUTER/ COMPUTER ROOM
- LIFT/ ELEVATOR

GEDUNG SUGENG MARDIYONO/
SUGENG MARDIYONO BUILDING



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| <ul style="list-style-type: none"> 1 I.01.2.04.03 R. DIGITAL LIBRARY/ <i>DIGITAL LIBRARY ROOM</i> 2 I.01.2.04.04 R. LOKER DAN TASI/ <i>LOCKER ROOM</i> 3 I.01.2.09.06 LOBI PERPUSTAKAAN/ <i>LIBRARY FRONT OFFICE</i> 4 I.01.2.05.07 R. PENGOLAHAN/ <i>PROCESSING ROOM</i> 5 I.01.2.01.17 R. ARSIP/ <i>ARCHIVES ROOM</i> 6 I.01.2.04.22 R. DISKUSI/ <i>DISCUSSION ROOM</i> 7 I.01.2.04.21 R. BELAJAR MANDIRI/ <i>STUDY ROOM</i> 8 MUSHOLA/ <i>PRAYER ROOM</i> 9 R. KERJASAMA/ <i>COOPERATION ROOM</i> 10 R. PENJAMINAN MUTU/ <i>QUALITY ASSURANCE</i> 11 R. DIREKTUR/ <i>DIRECTOR ROOM</i> | <ul style="list-style-type: none"> 12 R. WAKIL DIREKTUR 1/ <i>VICE DIRECTOR 1 ROOM</i> 13 R. WAKIL DIREKTUR 2/ <i>VICE DIRECTOR 2 ROOM</i> 14 R. RAPAT PIMPINAN/ <i>MEETING ROOM</i> 15 I.04.2.01.08 SMART CLASSROOM 8 16 I.04.2.01.10 R. TELECONFERENCE/ <i>TELECONFERENCE ROOM</i> 17 I.04.2.01.11 SMART CLASSROOM 11 18 I.04.2.01.12 R. PUBLIKASI/ <i>PUBLICATION CENTER</i>
R. LAYANAN BAHASA/ <i>LANGUAGE CENTER</i> 19 I.04.2.01.13 R. KOORDINATOR JURNAL/ <i>JOURNAL COORDINATOR</i> 20 MUSHOLA/ <i>PRAYER ROOM</i> 21 R. DOSEN/ <i>LECTURE ROOM</i> |
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| <p>1 I.01.3.06.01 R. PERSIAPAN/ EXAMINERS TRANSIT ROOM</p> <p>2 I.01.3.05.02 R. SEKRETARIAT KELUARGA MAHASISWA PASCASARJANA/ STUDENT CENTER</p> <p>3 R. TRANSIT PROMOVERDUS</p> <p>4 I.01.3.04.03 R. KELAS R.14/ CLASSROOM</p> <p>5 I.01.3.04.04 R. KELAS R.16/ CLASSROOM</p> <p>6 I.01.3.05.05 R. CIVED/ CIVED ROOM</p> <p>7 I.01.3.03.06 LAB PRODI. PEP/ EDUCATIONAL RESEARCH AND EVALUATION DEPARTMENT LABORATORY</p> <p>8 I.01.3.04.08 R. Kuliah R.17/ CLASSROOM</p> <p>9 I.01.3.03.09 R. UJIAN THESIS DAN DISERTASI/ ROOM OF THESIS AND DISSERTATION EXAMINATION</p> <p>10 I.01.3.06.10 R. DOSEN / LECTURE ROOM</p> <p>11 I.01.3.07.14 R. AULA / HALL ROOM</p> <p>12 R. KAPRODI PPKn/ HEAD OF CIVIC EDUCATION STUDY PROGRAM</p> <p>13 R. KAPRODI PEND. GEOGRAFI/ HEAD OF GEOGRAPHY EDUCATION STUDY PROGRAM</p> <p>14 R. KAPRODI PEND. SEJARAH/ HEAD OF HISTORY EDUCATION STUDY PROGRAM</p> <p>15 R. KAPRODI PEND. IPS/ HEAD OF SOCIAL SCIENCES EDUCATION STUDY PROGRAM</p> <p>16 R. KAPRODI PEND. SENI/ HEAD OF ART EDUCATION STUDY PROGRAM</p> | <p>17 R. KAPRODI PEND. BAHASA INGGRIS/ HEAD OF ENGLISH LANGUAGE EDUCATION STUDY PROGRAM</p> <p>18 R. KAPRODI PEND. EKONOMI/ HEAD OF ECONOMIC EDUCATION STUDY PROGRAM</p> <p>19 R. KAPRODI LT/ HEAD OF APPLICABLE LINGUISTIC STUDY PROGRAM</p> <p>20 R. KAPRODI IPB/ HEAD OF LANGUAGE EDUCATION SCIENCE STUDY PROGRAM</p> <p>21 R. KAPRODI PEND. BAHASA JAWA/ HEAD OF JAVANESE LANGUAGE EDUCATION STUDY PROGRAM</p> <p>22 R. KAPRODI PEND. BAHASA DAN SASATRA INDONESIA/ HEAD OF INDOONESIAN LANGUAGE AND LITERATURE STUDY PROGRAM</p> <p>23 R. KAPRODI PEND. FISIKA/ HEAD OF PHYSICAL EDUCATION STUDY PROGRAM</p> <p>24 R. KAPRODI PEND. BIOLOGI/ HEAD OF BIOLOGY EDUCATION STUDY PROGRAM</p> <p>25 R. KAPRODI PEND. MATEMATIKA/ HEAD OF MATHEMATICS EDUCATION STUDY PROGRAM</p> <p>26 R. KAPRODI PEND. SAINS/ HEAD OF SCIENCE EDUCATION STUDY PROGRAM</p> <p>27 R. KAPRODI PKK/ HEAD OF FAMILY WELFARE INFORMATION EDUCATION STUDY PROGRAM</p> <p>28 R. KAPRODI PTE/ HEAD OF TECHNOLOGY AND INFORMATION EDUCATION STUDY PROGRAM</p> <p>29 R. KAPRODI PEND. TEKNIK ELEKTRO/ HEAD OF ELECTRICAL ENGINEERING EDUCATION STUDY PROGRAM</p> <p>30 R. KAPRODI TEKNOLOGI PEMBELAJARAN/ HEAD OF INSTRUCTIONAL TECHNOLOGY STUDY PROGRAM</p> <p>31 R. KAPRODI PEND. TEKNIK MESIN/ HEAD OF MECHANICAL ENGINEERING STUDY PROGRAM</p> | <p>32 R. KAPRODI PTK/ HEAD OF TECHNOLOGY AND VOCATIONAL EDUCATION STUDY PROGRAM</p> <p>33 R. SEKPRODI PTK/ SECRETARY OF TECHNOLOGY AND VOCATIONAL EDUCATION STUDY PROGRAM</p> <p>34 R. SEKPRODI PEP/ SECRETARY OF EDUCATIONAL RESEARCH AND EVALUATION STUDY PROGRAM</p> <p>35 R. KAPRODI PEND. KIMIA/ HEAD OF CHEMICAL EDUCATION STUDY PROGRAM</p> <p>36 R. KAPRODI PEP/ HEAD OF EDUCATIONAL RESEARCH AND EVALUATION STUDY PROGRAM</p> <p>37 R. KAPRODI BKJ/ HEAD OF GUIDELINES AND CONSELING STUDY PROGRAM</p> <p>38 R. KAPRODI ILMU KEOLAHRAGAAN/ HEAD OF SPORT SCIENCE STUDY PROGRAM</p> <p>39 R. KAPRODI PEND. LUAR BIASAJ/ HEAD OF EXTRAORDINARY EDUCATION STUDY PROGRAM</p> <p>40 R. KAPRODI PAUDI/ HEAD OF EARLY CHILDHOOD EDUCATION STUDY PROGRAM</p> <p>41 R. KAPRODI PSIKOLOGI/ HEAD OF PSYCHOLOGY STUDY PROGRAM</p> <p>42 R. KAPRODI PLS/ HEAD OF NON-FORMAL EDUCATION STUDY PROGRAM</p> <p>43 R. KAPRODI ILMU PENDIDIKAN/ HEAD OF SCIENCE EDUCATION STUDY PROGRAM</p> <p>44 R. SEKPRODI DIKDA/ SECRETARY OF PRIMARY EDUCATION STUDY PROGRAM</p> <p>45 R. SEKPRODI MP/ SECRETARY OF EDUCATIONAL MANAGEMENT STUDY PROGRAM</p> <p>46 R. KAPRODI MP/ HEAD OF EDUCATIONAL MANAGEMENT STUDY PROGRAM</p> <p>47 R. KAPRODI DIKDA/ HEAD OF PRIMARY EDUCATION STUDY PROGRAM</p> <p>48 R. RAPAT PRODI/ MEETING ROOM</p> <p>49 R. TEATER/ THEATER ROOM</p> <p>50 R. AULA/ HALL ROOM</p> |
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GEDUNG IMAM BARNADIB/
IMAM BARNADIB BUILDING



KETERANGAN :

- RUANG KULIAH/ CLASSROOM
- RUANG KULIAH UMUM/ GENERAL LECTURE ROOM
- KAMAR MANDI/ TOILET
- FRONT OFFICE
- MUSHOLAJ/ PRAYER ROOM
- TANGGA/ STAIRS
- RUANG KOMPUTER/ COMPUTER ROOM
- LIFT/ ELEVATOR



- 1** I.02.4.01.01 R. KELAS/ *CLASSROOM*
- 2** I.02.4.01.02 R. KELAS/ *CLASSROOM*
- 3** I.02.4.01.03 R. KELAS/ *CLASSROOM*
- 4** I.02.4.11.04 KAMAR MANDI/ *TOILET*
- 5** MUSHOLAJ/ *PRAYER ROOM*
- 6** I.02.4.01.06 R. KELAS/ *CLASSROOM*
- 7** I.02.4.01.07 R. KELAS/ *CLASSROOM*

- 8** I.02.4.01.08 R. KELAS/ *CLASSROOM*
- 9** I.02.4.01.09 R. KELAS/ *CLASSROOM*
- 10** I.02.4.05.10 R. TRANSIT DOSEN/
LECTURE TRANSIT ROOM
- 11** I.02.4.01.11 R. KELAS/ *CLASSROOM*
- 12** I.02.4.01.12 R. KELAS/ *CLASSROOM*
- 13** I.02.4.01.13 R. KELAS/ *CLASSROOM*



GEDUNG IMAM BARNADIB/
IMAM BARNADIB BUILDING



KETERANGAN :

- RUANG KULIAH/ CLASSROOM
- RUANG KULIAH UMUM/ GENERAL LECTURE ROOM
- KAMAR MANDI/ TOILET
- FRONT OFFICE
- MUSHOLAJ/ PRAYER ROOM
- TANGGA/ STAIRS
- RUANG KOMPUTER/ COMPUTER ROOM
- LIFT/ ELEVATOR



- 1 I.02.5.01.01 R. KELAS/ CLASSROOM
- 2 I.02.5.01.02 R. KELAS/ CLASSROOM
- 3 I.02.5.01.03 R. KELAS/ CLASSROOM
- 4 I.02.5.11.04 KAMAR MANDI/ TOILET
- 5 I.02.5.01.05 R. KELAS/ CLASSROOM
- 6 I.02.5.01.06 R. KELAS/ CLASSROOM
- 7 I.02.5.01.07 R. KELAS/ CLASSROOM

- 8 I.02.5.01.08 R. KELAS/ CLASSROOM
- 9 I.02.5.01.09 R. KELAS/ CLASSROOM
- 10 I.02.5.05.10 R. TRANSIT DOSEN/
LECTURE TRANSIT ROOM
- 11 I.02.5.01.11 R. KELAS/ CLASSROOM
- 12 I.02.5.01.12 R. KELAS/ CLASSROOM
- 13 I.02.5.01.13 R. KELAS/ CLASSROOM



GEDUNG IMAM BARNADIB/
IMAM BARNADIB BUILDING



KETERANGAN :

- RUANG KULIAH/ CLASSROOM
- RUANG KULIAH UMUM/ GENERAL LECTURE ROOM
- KAMAR MANDI/ TOILET
- FRONT OFFICE
- MUSHOLAJ/ PRAYER ROOM
- TANGGA/ STAIRS
- RUANG KOMPUTER/ COMPUTER ROOM
- LIFT/ ELEVATOR



- 1 I.02.6.01.01 R. KELAS/ CLASSROOM
- 2 I.02.6.01.02 R. KELAS/ CLASSROOM
- 3 I.02.6.01.03 R. KELAS/ CLASSROOM
- 4 I.02.6.11.04 KAMAR MANDI/ TOILET
- 5 I.02.6.01.05 R. KELAS/ CLASSROOM
- 6 I.02.6.01.06 R. KELAS/ CLASSROOM
- 7 I.02.6.01.07 R. KELAS/ CLASSROOM
- 8 I.02.6.01.08 R. KELAS/ CLASSROOM

- 9 I.02.6.01.09 R. KELAS/ CLASSROOM
- 10 I.02.6.05.10 R. TRANSIT DOSEN/
LECTURE TRANSIT ROOM
- 11 I.02.6.03.11 R. SERVER/ SERVER ROOM
- 12 I.02.6.01.12 R. KELAS/ CLASSROOM
- 13 I.02.6.01.13 R. KELAS/ CLASSROOM
- 14 I.02.6.01.14 R. KELAS/ CLASSROOM

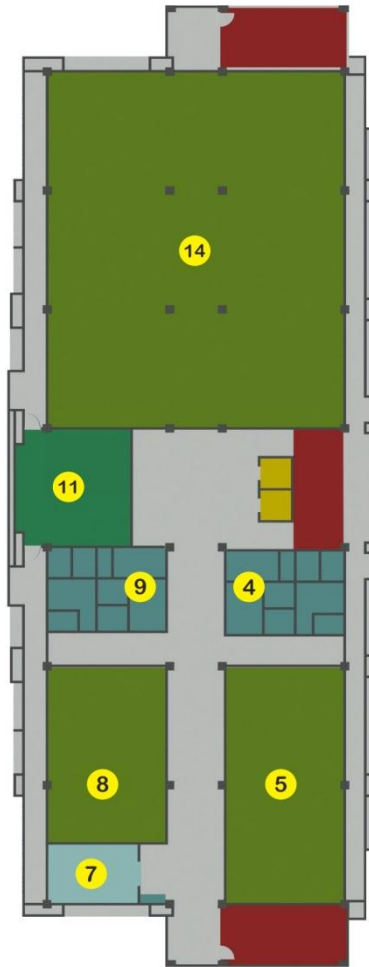


GEDUNG IMAM BARNADIB/
IMAM BARNADIB BUILDING



KETERANGAN :

- RUANG KULIAH/ CLASSROOM
- RUANG KULIAH UMUM/ GENERAL LECTURE ROOM
- KAMAR MANDI/ TOILET
- FRONT OFFICE
- MUSHOLAI/ PRAYER ROOM
- TANGGA/ STAIRS
- RUANG KOMPUTER/ COMPUTER ROOM
- LIFT/ ELEVATOR



- 1. I.02.7.07.07 R. AULA/ HALLROOM
- 2. I.02.7.03.06 R. TRANSIT/ TRANSIT ROOM
- 3. I.02.7.11.01 KAMAR MANDI/ TOILET
- 4. I.02.7.11.05 KAMAR MANDI/ TOILET
- 5. I.02.7.02.02 R. KULIAH UMUM/ GENERAL LECTURE ROOM
- 6. I.02.7.02.04 R. KULIAH UMUM/ GENERAL LECTURE ROOM
- 7. I.02.7.01.08 MUSHOLAI/ PRAYER ROOM